DEFENSE TRAVEL SYSTEM (DTS)

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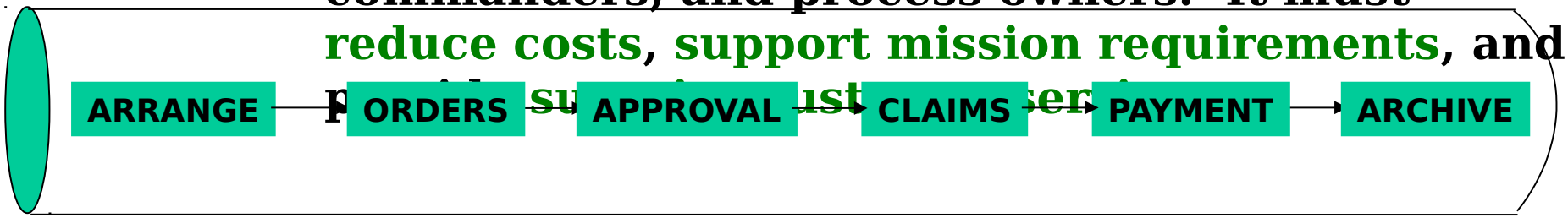
Program Background

- National Performance Review - Sep 1993 -- Call for overhaul of entire DoD travel system

- DoD Travel Reengineering Task Force - Jan 1995 -- DoD travel system is fragmented, inefficient, expensive to administer, and occasionally impedes mission accomplishment

- ***DTS Vision***

  A seamless, paperless, temporary duty travel system that meets the needs of travelers, commanders, and process owners. It must reduce costs, support mission requirements, and p[illegible] su[illegible]ust[illegible]ser[illegible]



Fully integrated end-to-end travel & financial management system for DoD TDY

DTS – Three Primary Efforts

Two large contracting efforts and business process reengineering wrapped into one program

DTS Web Portal & Central Data Center

- User interaction via Web Portal
- Travel transactions executed from central source
- System of record, electronic arrangement of travel, changing travel, completing vouchers, receiving payment, & archive records

Business Process Reengineering and Fielding

- Documentation of "as-is" business processes
- Development of "to-be" business processes
- Setup of work flow mgt
- Automation of reengineered process
- 250 high-volume TDY sites ~ 80% of TDY travel volume

Consolidation of Commercial Travel Service Procurements

- Consolidate 85 contracts managed by 56 organizations
- Standard requirements for DoD travel services
- Integration of travel services into automated DTS process
- Regional contracts with multiple small

DTS Reengineering Objectives

- Consolidate Travel Services under one single procurement entity
- Simplify traveler entitlements and publish in *English*
- Decentralize travel budgets
- Make supervisors responsible for managing travel
- Use full-service civilian commercial travel contractors to make all arrangements
- Use government charge cards
- Speed travel voucher settlement
- Use electronic funds transfer to speed payment of claims

DTS Traveler Benefits

- Travelers like it – easy to use – paid in 2-3 Days
- Personalized on-line reservations & itinerary changes for airline, lodging, and rental cars
- High user demand from services and agencies
- Easy system access and up front policy compliance
- Detailed pre-travel entitlement computations
- Rapidly create authorizations and vouchers
- Easy to understand, simplified TDY regulations (Appendix O)

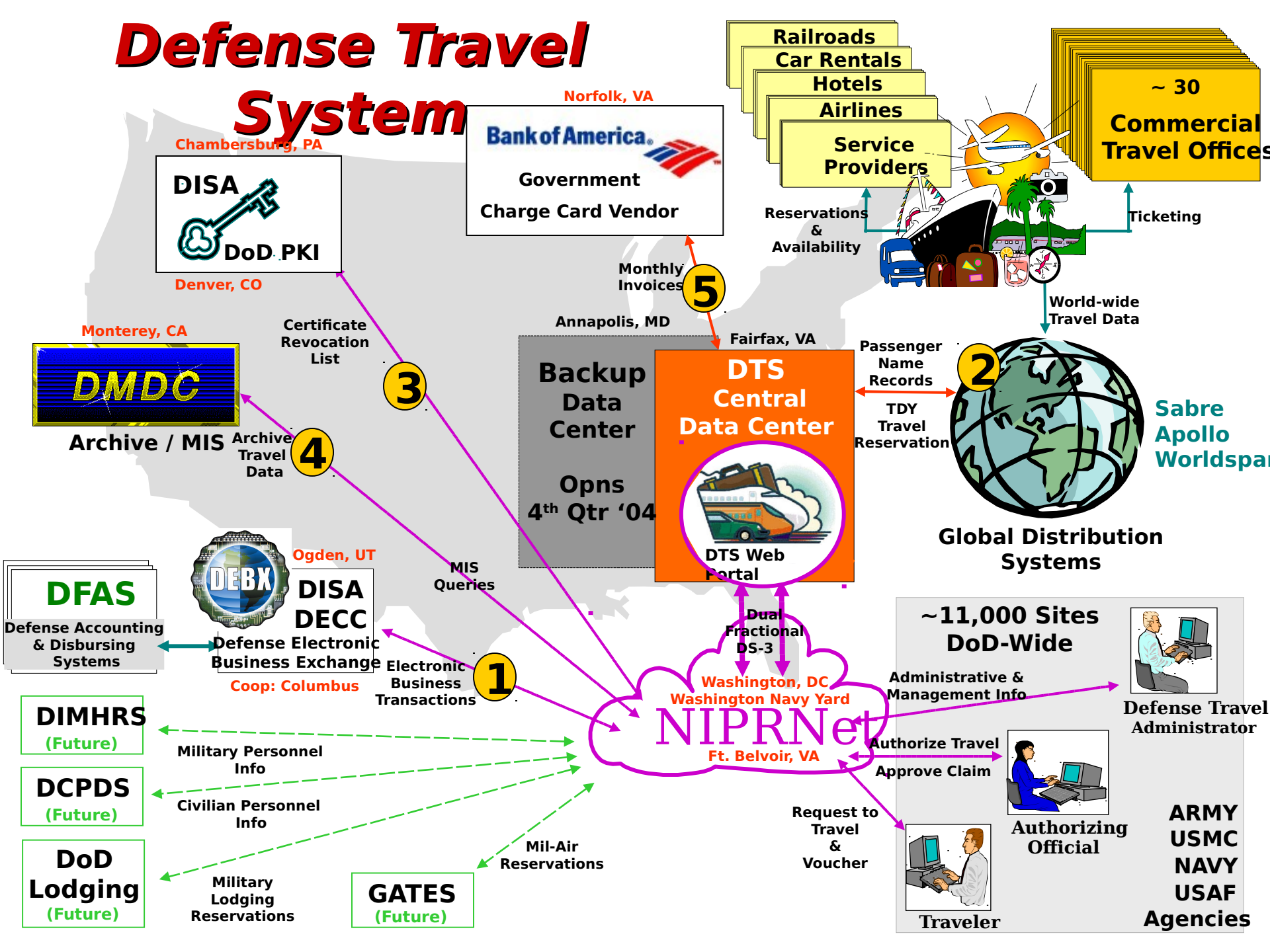
DTS Managerial Benefits

- Transforms Existing Travel Management from a paper-based process to an automated, fully integrated end-to-end travel & financial management system for DoD TDY; fully compliant with the Clinger-Cohen Act, and supportive of the Paperwork Reduction Act, the President's Management Agenda, and the Joint Vision 2020 Strategic Initiative
- Provides Centralized & Consistent Management of DoD Commercial Travel Office (CTO) Services and Procurement by consolidating ~85 CTO service contracts administered by ~56 separate organizations -- Reduces costs for contracts
- Standardizes Reengineered Travel Business Rules Throughout DoD: electronic routing (Traveler to AO to Disbursing Officer), and electronic processing of all financial transactions -- Reduces manpower-intensive and costly iterative re-adjudication process
- Supports Expedient and Accurate Post-Travel Audits by using an electronically accessible MIS/archive -- Results in less voucher examiner interpretation
- Permits Full and Secure DoD Electronic Commerce by using Public Key Infrastructure (PKI) and the Defense Electronic Business Exchange (DEBX) to transmit financial commitments and obligations to the appropriate DoD Accounting and Disbursing System (DADS)
- Increases DoD Personnel Productivity by reducing the time spent on travel administration by minimum of 40 percent

DTS Financial Benefits

- Reduces Costs of Travel Process and Saves DoD Tangible Dollars
- Contributes to Clean Audit Opinions by providing reliable, certified travel entitlement computations; at endstate, will be fully compliant with FFMR
- Reduces Delinquent Travel Card Payments by enabling split disbursement, scheduling partial payments, providing Charge Card Vendor (Bank of America) interface, and automating CBA reconciliation -- Eliminates interest payments
- Improves Statutory and Regulatory Compliance by use of automated compliance checks throughout the TDY travel process -- Streamlines process and controls cost
- Supports the Business Enterprise Architecture by providing an enterprise-level travel system for DoD that integrates security, transportation, financial and archive functions
- Accelerates Payment of Vouchers by automating the entire process, eliminating redundant data entry to financial systems, and paying via Electronic Funds Transfer
- Enhances Travel Data Mining by enabling electronic access to travel information that will support the acquisition community when negotiating airline, hotel and rental car fares

Defense Travel System



DoD Public Key Infrastructure

- **Digital signature using public/private key (PKI) cryptography meets United States Code (USC) and Government Accounting Office (GAO) legal requirements for signature on all claims**

- **Digital signature provides confidence that:**
  - The person sending the transaction is actually the originator
  - Document has not been modified
  - PKI certificates and associated private keys are stored in either of two formats
    - CAC Card
    - Floppy Disk

Development Plan

- **4-year life cycle plan with deliverable software releases scheduled on a yearly basis**
  - **Each software release has formal milestone reviews including development and testing**
  - **Named after Presidents**
- **Each software release delivers new functionality**
  - **Most current software release; Jefferson (1.5)**
    - ✓ **Centrally Billed Account Reconciliation (In final test)**
    - ✓ **Group Travel Processes**
    - ✓ **Deployment Automation Tool**
    - ✓ **Pull Down Menus**
    - ✓ **Partial Payment & Advances**
    - ✓ **Ticketing (Multiple & PNR)**
    - ✓ **Reservation Cancellation**
    - ✓ **Help Desk**

USMC Deployment Plan

FY04 Sites	FY05 Sites	FY06 Sites	TBD
MCB Quantico (12 Jan 04 – 17 Mar 04)	MCRD PARRIS ISLAND	MCB, Hawaii / MCAS Kaneohe	Phase III – Schedule in development for FY04-FY06
MCB Camp Lejeune (Feb 04 – June 04)	MCRD San Diego	MCRD8 HQs, New Orleans	
Navy Annex/Henderson Hall (March 04 – July 04)	MCLB Barstow	MCAS Cherry Point	
COMMARFORLANT (March 04 – July 04)	29 Palms	MCAS New River	
MCLB Albany (April 04 – August 04)	MC Reserve, New Orleans/MCRD8 HQs New Orleans	MCRD1 HQs Garden City	
	MC Support Activity/MC Reserve Command, Kansas City	Camp Courtney , Okinawa	
AAAV (Phase III) (Begin February 04)	Cherry Point	MCAS Iwakuni	
	Miramar	Marine Corps Reserve, Harrisburg	

Marine Corps Issues

- **MARADMIN – (In routing for release)**
- **Debt Management**
- **The current DTS-PMO plan is to implement Debt Management capabilities within the Madison release**
  - **"Service Release" similar to CBA**
  - **Testing 4th Qtr FY04 with implementation Oct '04**
  - **Functional requirements in work with the PMO, HQMC P&R and DFAS**

Marine Corps Issues, cont

- **CBA – Final testing in process**
- **“Blue Dollar Interface”**
  - Navy does not support “Afloat” utilization at this time for aviation units. (In work with Navy representatives)
- **Receipt Retention**
  - Receipts retained by the office performing the certification vice traveler – **FMR change in work**
  - Automated capability Spring ‘04
- **NMCI** – tested and certified – PKI Deployment is

Marine Corps POCs

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